



Superior Court of California
County of Tulare

Court Human Resources Department
221 South Mooney Blvd., RM 104
Visalia, CA 93291-4583
(559) 733-6561 Option 5

Type Or Print In Dark Ink - Incomplete Or Illegible Applications May Be Disqualified

RECRUITMENT NO:		POSITION:	
1. NAME:		Last First Middle	
2. MAILING ADDRESS:		No./Street or PO Box # City State Zip	
3. Do you possess, or are you eligible to obtain, a California Class C Driver's License? YES NO		4. PHONE: HOME: () BUSINESS: ()	
5. AREA PREFERENCE Check below the location(s) at which you would be willing to work:			
DINUBA JUVENILE JUSTICE FACILITY PORTERVILLE TULARE VISALIA			
6. LANGUAGE Do you possess the skill to fluently speak, read and write a language, other than English, and are you willing to use this skill in the performance of your job? YES NO If yes, what language(s)?			
7. Indicate the type of work you are willing to accept (check all that apply): Full-time Part-time Extra Help			
8. IN CASE OF EMERGENCY			
Person to be notified:		Address Phone:	
PLEASE CHECK YES OR NO AFTER QUESTIONS 9 THROUGH 14. IF YOU ANSWER YES TO ANY OF THESE QUESTIONS, YOU MUST PROVIDE AN EXPLANATION IN ITEM 15 BELOW. ATTACH ADDITIONAL SHEETS IF NECESSARY.			
9. Are you under the age of 18? (If you are under the age of 18, the law requires that you possess a high school diploma, GED or work permit.)		YES	NO
10. Do you have relatives working for the Tulare County Superior Court? List name, relationship and department.			
11. Have you worked for the Tulare County Superior Court before? List name of department and name you worked under if different from above.			
12. Have you ever been discharged, rejected during the probationary period, or forced to resign from any job?			
13. Have you ever been convicted of a felony or misdemeanor other than minor traffic violations? Do not consider those settled in juvenile court or those that have been sealed. (If yes, list convictions. Conviction records are not necessarily disqualifying. Each case is considered individually in relation to the job.)		YES	NO
14. Review the job announcement for this position. If you have a condition which would prevent you from performing any of the essential duties, please list the accommodation you would require in order to perform the duties. Reasonable accommodation will be made when requested and determined by the Tulare County Superior Court to be appropriate under applicable law.			
• Notify the Court Human Resources Department if you require special testing facilities.			
15. (Use this space to explain yes answers to questions 9 through 14 and to describe accommodations you require to perform essential job duties.)			
16. EDUCATION Did you graduate from high school? Yes No If not, did you obtain a GED certificate? Yes No			
Name(s) of Colleges or Universities attended	Major Subject	Dates Attended From To	Semester Units Quarter Units Degrees Earned and Dates of Graduation
PROFESSIONAL CERTIFICATE OR LICENSE			
Title:	Registration No	Expiration Date	
FOR HR DEPARTMENT USE		COMMENTS:	
Date evaluated	Meet NES	By	

16. EDUCATION/TRAINING: This space is for education or training that demonstrates specific qualifications for the particular job you are applying for. The education or training may be full or part time, apprenticeships, academic courses, seminars, or other types of training. Attach additional pages if necessary.

DATES		TITLE AND DESCRIPTION OF CONTENT OF COURSE OR PROGRAM	NAME AND LOCATION OF SCHOOL OR ORGANIZATION
	Title:	Description:	
	Title:	Description:	

17. EXPERIENCE: List all work experience for the past 10 years, and any prior experience relevant to this job. Start at the top with most recent experience and work back. Experience may be paid, unpaid, full time, part time, or military. If more space is needed, attach additional pages. Although attachment of resumes is encouraged, **resumes are not acceptable in lieu of completing the experience section or any other part of this application.**

FROM		TO		EMPLOYER'S NAME, ADDRESS AND PHONE NUMBER	JOB TITLE AND DUTY DESCRIPTION	HOURS WORKED & REASON FOR LEAVING
MO	YR	MO	YR			
					Title:	Hrs./wk:
					Duties:	Reason:
					Title:	Hrs./wk:
					Duties:	Reason:
					Title:	Hrs./wk:
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					Title:	Hrs./wk:
					Duties:	Reason:
					Title:	Hrs./wk:
					Duties:	Reason:

18. May we contact employers listed? Yes No

If not, indicate which employer(s) you do not wish us to contact:

READ CAREFULLY BEFORE SIGNING - All statements made on or in connection with this application form are true and complete to the best of my knowledge. I understand that accurate completion of this application is part of the selection process. I further understand and agree that misrepresentation will cause forfeiture of all rights to employment with the Tulare County Superior Court. I understand selection procedures may include written applications, oral interviews, testing, personal and employment references, background check, fingerprinting, drug and alcohol testing, physical examination, credit history, mental or psychological examination, DMV history, and criminal history. I also understand that, if selected, I must submit proof of my legal right to work in the United States. Completion and submission of this application in no way constitutes contractual rights, actual or implied, to employment with the Tulare County Superior Court.

Signature _____ Date _____